

Church of Scotland Safeguarding Congregational Register: volunteers and paid staff doing Regulated Work with Children or Protected Adults, 2012 onwards

See *Safeguarding Congregational Register Guidance, 2012*, for help with completing this form. Enter the names of all new and existing people doing voluntary and paid work with children or protected adults in your congregation. At 2012 most of those people will only have the old Enhanced Disclosure Scotland certificate. New volunteers since 2011 will have Protecting Vulnerable Groups Scheme membership. **So that you have one record of people doing regulated work with children and protected adults, whether they have joined the Protecting Vulnerable Groups Scheme yet, or not, enter their details on the form.** You will only be able to complete the sections requiring dates for Protecting Vulnerable Groups Scheme membership when the person joins the Protecting Vulnerable Groups Scheme between 2012 and 2015.

Congregation:	Presbytery:	Year ending:		
Name of Safeguarding Coordinator(s)	Contact phone number and email address	Date appointed by Kirk Session	Date attended Safeguarding Coordinator training	Date of leaving or retirement
1)				
2)				

Name of volunteer or paid member of staff	Address	Type of Regulated Work: with children or protected adults	Please complete by inserting date						
			PVG Scheme application form returned to Safeguarding Coordinator	References received	PVG Scheme Membership confirmed	Appointment by Kirk Session	Issued with <i>Safeguarding children and adults at risk: key information for staff and volunteers, 2012</i> (the new 'pocket card')	For new volunteers: safeguarding training attended	Leaving/retirement

